

**Appendix C : 2021/22 Selby District Council Capital Programme - To 30 November 2021**

										<b>Approved Programme &amp; Carry Forward Proposal</b>		
<b>General Fund</b>	<b>Original Budget Incl C/F</b>	<b>Revised Budget</b>	<b>Year to date Revised Budget</b>	<b>Year to date Actual</b>	<b>YTD Variance</b>	<b>Forecast</b>	<b>Carry Forward</b>	<b>Year End Variance</b>	<b>Comments</b>	<b>Forecast 22/23</b>	<b>Forecast 23/24</b>	<b>Forecast 24/25</b>
Transforming Customer Services	106,575	106,575	79,931	5,429	-74,502	106,575	0	0	Covid-19 and other delays have prevented the start of work on the reception alterations delaying the contact centre move. The Call Centre continues to operate from the first floor extension at the Civic Centre and face to face appointments are being offered for the most vulnerable customers. Due to LGR, a reassessment is taking place of the requirement for wholesale changes to the Civic Centre reception and are now looking at modifying existing meeting rooms to ensure face to face services can be delivered effectively.			
Website Development	10,000	10,000	0	0	0	10,000	0	0	This project is to enhance the platform to allow for future development of the website. Currently reviewing the scope of this projects with NYCC / LGR on the horizon & a decision will be taken in Q4.			
GIS System	31,380	31,380	23,535	1,600	-21,935	9,000	22,380	-22,380	This project forms part of the Contact Centre re-opening project. This capital budget will fund the software requirements as required. Committed £7k for Lone Worker software from PICK Protection & £2k GIS licences. The balance is requested to be carried forward to next year to fund the Contact Centre arrangements.	22,380		
Benefits & Taxation System upgrade	21,380	21,380	16,035	2,852	-13,183	15,000	6,380	-6,380	This budget is linked to software upgrades supporting Channel Shift as part of the Digital Strategy. The forecast has been reduced to £15k to cover upgrades in relation to the annual billing process, the remaining budget can be carried forward to next year.	21,380	15,000	15,000
IDOX Planning System	15,000	15,000	11,250	1,000	-10,250	10,000	5,000	-5,000	To support the IDOX suite of software applications for upgrades and patches as part of the IDOX Roadmap. This ensured that we remained PSN compliant throughout 2021/22. The forecast has been reduced to £10k for the anticipated updates required in January with the balance requested to be carried forward.	20,000	15,000	15,000
ICT - Servers	30,000	30,000	22,500	24,912	2,412	30,000	0	0	Renewed Sophos Cybersecurity to September 2023 at a cost of £28k (pending receipt of the invoice).			
ICT - Software	4,694	4,000	4,000	4,000	0	4,000	0	0	Budget committed to the Digital Workforce Project and the implementation of Microsoft 365 Tools - training has now been completed and the final invoice has been paid for £4k, no further costs will be incurred.			
Adobe Licence Replacement	15,000	15,000	0	0	0	15,000	0	0	Licences replacement programme due 2021/22 with the invoice being paid in Q4.			
Finance System Replacement	0	0	0	0	0	0	0	0	Replacement for the finance system has been reforecast into 2022/23.	0		150,000
Committee Management System	3,000	3,000	0	0	0	3,000	0	0	ModernGov software upgrade expected in Q4 2021/22 as part of legislative changes			
Upgrade to Assure from M3	8,500	8,500	6,375	5,000	-1,375	8,500	0	0	This budget is to migrate from M3 to Assure software as part of the Digital Transformation programme. The Assure migration is expected to Go Live in Q4 2021/22 with the balance of the invoice to be paid.			
Cash receipting System	32,500	32,500	0	0	0	32,500	0	0	Income Management Software replacement project. The budget for this project will be used for the capital purchase of the system, training and consultancy on the new software due to GO LIVE in Q4 2021/22.			
Northgate Revs & Bens	3,600	3,600	0	0	0	3,600	0	0	Budget required for system upgrades following legislative changes in Q4 in relation to e-billing in line with the Digital Strategy			
Asset Management Plan - Leisure & Parks	47,891	47,891	35,918	4,732	-31,186	47,891	0	0	Works have been completed to the water tank at Selby Park, the car park at Tadcaster Leisure Centre and some glazing work at the same site. Further works are scheduled this year but not yet completed.	9,005	17,746	
Committee Room Microphone system	65,000	65,000	0	0	0	0	65,000	-65,000	Specification is written and tenders have been invited and are with Procurement for review for the Committee Room microphone system, should this project be completed the system will not be progressed until 2022/23, it is therefore requested this budget be carried forward. Consideration is also being given to alternative options such as renting equipment following LGR, in all likelihood this equipment will still be required at the Civic Centre irrespective of the LGR outcome.	65,000		

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Car Park Ticket Machines	22,473	22,473	16,855	9,704	-7,151	22,473	0	0	Implementation of the revised car park tariffs was delayed whilst technical issues relating to acceptance of card transactions was resolved. Implementation of the associated machine upgrades is now completed and operational and we are awaiting final invoices.			
Industrial Units Maintenance	25,000	25,000	18,750	0	-18,750	25,000	0	0	An initial report detailing the options has been provided to LT for consideration. Further work is now required to develop a formal business case for each option. Given the nature of the options being considered it is considered inappropriate to seek approval to invest the existing capital funds at this time. Improvements to the industrial units are subject to the outcome of a report to Executive in respect of the future direction. We are awaiting information regarding demand from colleagues in ED to inform the recommendations of the report. Progress has been delayed in respect of provision of demand information due significant resource pressures resulting from further Covid19 restrictions and additional support requirements for local businesses. The forecast has been revised to £25k 21/22 for completion of the building surveys & immediate remediation costs with the balance in 22/23.	229,400		
Industrial Units Investment	0	20,000	15,000	0	-15,000	20,000	0	0	New Bid approved at Council on 22 July 2021. Major updating of industrial units including energy efficiency, panel erosion and refurbishments. We are currently working with our EPC Assessor to establish the nature and scale of works required to achieve the minimum required energy efficiency standards required to bring out industrial units back into use. Following completion of this work, a specification will be developed and issued to the market. Due to capacity issues with the team however is not anticipated this will occur until Q4, with works commencing in Q1/Q2 of 2022/23. The forecast is therefore requested to be reduced to £20k for the current year with the balance of this years budget being forecasted into 2022/23.	620,163	300,669	
Car Park Improvement Programme	520,168	150,000	112,500	19,865	-92,635	100,000	50,000	-50,000	Work to progress improvement to Back Micklegate and Micklegate car parks is delayed in order to maximise funding options through external funding bids such as the Heritage Action Zone funding; however delays have also been encountered due to discussions with Landowners. Plans to focus delivery on Portholme Crescent whilst these issues are addressed have been scaled back to enable the space to be utilised as a walk-in testing centre for Covid-19. Work to install the first of Electrical Vehicle Charging Points (EVCP) is now complete, with points in South Parade and Back Micklegate car parks operational. We are working closely with colleagues in the Economic Development and Regeneration team to maximise funding available for improvements at Britannia car park, Tadcaster. It is anticipated tenders will be issued in January. The forecast has been amended to reflect ongoing delays around the Back Micklegate development.	420,168		
ICT - Channel Shift 2 Website & Intranet	16,720	16,720	12,540	2,900	-9,640	16,720	0	0	Citizens Access Portal (Revenues) has gone live in Q3 2021/22, Citizens Access Portal (Benefits) is anticipated in Q4 2021/22. The remaining budget will be used for e-forms development through 2021/22.			
ICT - Channel Shift 3 Website & Intranet	18,000	18,000	0	0	0	0	18,000	-18,000	Channel shift Phase 3 - Housing management CX Portal project which has been delayed will commence throughout 2021/22 once Channel Shift 2 has been completed and the Civica CX Phase 2 project has commenced. As a result of the delays on these projects Channel Shift 3 will not now commence until 2022/23, it is therefore requested this budget be carried over to next year.	18,000		
ICT - Disaster Recovery Improvements - Software / Hardware	17,790	17,790	0	0	0	17,790	0	0	This budget is for improvements aligned to Microsoft requirements & Disaster Recovery Improvements in 2021/22. A number of Oracle server upgrades will be required throughout the year to ensure that they remain compatible following software upgrades. Upgrades will take place in Q4 to align to software changes.			

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ICT - End User Devices - Software / Hardware	54,760	54,760	41,070	16,103	-24,967	44,000	10,760	-10,760	Budget is required for replacement hardware in relation to the digital workforce strand of the digital strategy. £44k has been raised as an order, some of which have been delivered, however we are waiting for devices to be delivered for CLRs and new starters and central stock, due to delivery issues this is anticipated for delivery in Q4. The remaining is requested to be carried forward for high spend items such as monitors especially with any breakages and return to workplace requirements to support a soft hybrid environment - jabras/ cameras etc.	60,260	49,500	49,500
ICT - Digital Workforce - Telephones - Mobile Working	11,770	11,770	0	0	0	11,770	0	0	Budget is for replacement Mobile hardware in relation to the digital workforce strand of the digital strategy. A further 25 trades tablets are being purchased for rollout this year as current tablets are nearing end life and require and upgrade. It is anticipated these are received in Q4.	9,500	9,500	9,500
South Milford Retaining Wall	15,000	15,000	0	0	0	0	15,000	-15,000	We are still awaiting confirmation from the parish priest as to whether approval for the improvement works to the wall will need to go through a Faculty application (similar to Listed Building Approval). As progress has not yet been made we request this budget is carried forward into the next year as it is currently unknown how long the process will take.	15,000		
Waste Collection Fleet	200,000	190,570	190,570	186,495	-4,075	190,570	0	0	The additional RCV was delivered at the end of November and is now in use. Final invoices are being reviewed and there may be a small balance remaining and not required at the end of the review.			
Council Play Area Maintenance	197,730	197,730	148,298	0	-148,298	197,730	0	0	Works at Grange Road have been completed and the site reopened w/c 29th November. The tenders for the remaining sites in this project will be issued next week with the works starting with Charles Street and continuing over the next two years.	100,000		
Replacement of Vehicle Fleet	3,510	0	0	0	0	0	0	0	The Council's replacement commercial vehicle fleet has now arrived and is fully operational. The forecast has been updated to nil as all outstanding invoices have now been received.			
Purchase of Land	937,500	0	0	0	0	0	0	0	This budget has been removed as part of the MTFS approval			
New Build Projects (Loans to SDHT)	2,800,000	0	0	0	0	0	0	0	This budget has been removed as part of the MTFS approval			
Private Sector - Home Improvement Loans	27,720	30,000	22,500	11,896	-10,604	30,000	0	0	RAS Loans remain an important tool in providing support for emergency repairs in homes owned by vulnerable people. We have completed 4 RAS loans in the first two quarters of 2021/22, 3 for new heating and hot water systems (including our first private sector air source heat pump) and 1 for a new bathroom. There are 4 new roof loans that are currently delayed due to contractor workloads but these should all complete during quarter 3. Historically, RAS loans are repaid to the council upon sale of the property allowing them to be recycled into new loans. This allows more vulnerable households to receive the help they need. We have so far received 1 repaid loan in 2021/22. In the whole of 2020/21 we received 3 repaid loans. New Bid approved at Council on 22 July 2021 for an additional £30k allocation per annum over the next 3 years to 2023/24. Approval is sought to revise the current year forecast to £30k and carry forward the balance into 2022/23.	57,720	30,000	
Empty Property Grants	84,886	84,886	63,665	19,152	-44,513	84,886	0	0	Empty Homes Grants remain popular and are an excellent way of sourcing private rented accommodation for vulnerable households at risk of homelessness. We have completed 1 Empty Homes Grants in the first quarter of 2021/22, which provided a three bedroom house to a homeless family. Progress on other schemes has slowed although a further 3 grants should complete in quarter 3 and discussions are on-going regarding a possible 2 further conversion schemes that will hopefully progress to full grants thus ensuring that our private rented portfolio for homeless households continues to grow.	80,000		

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Disabled Facilities Grants (DFG)	813,357	471,544	353,658	194,133	-159,525	400,000	71,544	-71,544	Covid-19 and supply chain delays remain an issue for contractors, increasing costs and causing delays in completing adaptations. Due to the substantial budget £814k (DFG grant £503k- £311 carry forward) the additional temporary Technical Officer has been recruited for 2 days a week) has been extened for a further 3 months. It remains difficult to forecast an accurate outturn but the aim is for at least a 75 completions in 21/22 compared with 50 last year, YTD we have completed 48. The reduction in the outturn is based on current spending with the majority of jobs being lower costing Level Access Showers. The balance of the forecast is requested to be phased over the next 3 yrs.	550,000	550,000	129,621
<b>Total General Fund</b>	<b>6,160,904</b>	<b>1,720,069</b>	<b>1,194,949</b>	<b>509,773</b>	<b>-685,176</b>	<b>1,456,005</b>	<b>264,064</b>	<b>-264,064</b>		<b>2,297,976</b>	<b>987,415</b>	<b>368,621</b>

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Housing Revenue Account	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Approved Programme & Carry Forward Proposal		
										Forecast 22/23	Forecast 23/24	Forecast 24/25
Housing & Asset Management System	103,660	103,660	0	0	0	0	103,660	-103,660	The remaining capital balance is expected to be paid following the Phase 2 project completion in August 2022. This budget is therefore requested to be carried forward due to the delay in Phase 2.	103,660		
St Wilfrid's Court	93,733	0	0	0	0	0	0	0	The programme scoping meeting identified requirement for significantly more investment than is available in the current budget. The current budget will therefore be utilised to address some of the higher priority issues identified during visit, as well as any essential health and safety related works. Government changes to the roadmap for easing restrictions has meant works to finalise the scoping works and subsequent issue of tenders was progressed as planned. Further delays have been experienced due to a lack of capacity within the team, which we are seeking to address through the ongoing restructure process. Given the ongoing upward pressure on materials and labour costs however, it is unlikely we would be able to deliver the improvements required within the available budget; hence a decision has been made to delay tender issue until next financial year when indications suggest the market pressures may have stabilised.	93,733		
Environmental Improvement Plan	108,152	40,000	30,000	0	-30,000	40,000	0	0	This funding is earmarked to support a scheme being led by colleagues in the Contracts and Procurement Team. Work to progress the scheme was delayed due to Covid-19. Of the 6 sites this budget is supporting one site is due for completion in Q3, with a further site hoped to go to be completed by the end of the financial year. Works on the remaining 4 to be completed in 2022/23. The forecast has been adjusted accordingly with the estimated level of spend for this financial year.	68,152		
Housing Acquisition and Development	1,701,273	2,000,273	0	0	0	20,000	1,980,273	-1,980,273	Programme for the development of HRA properties on phase 2 small sites. Starts on these sites has been delayed due to Covid and is anticipated in 2021/22. Work including, feasibility studies, asbestos surveys and garage clearance has been completed. Planning permission for development of three schemes has now been secured. Planning permission for the fourth scheme forming part of the package of works to be tendered has been delayed. This has resulted in a subsequent delay to the issue of the tender package originally anticipated in Q2. It is hoped planning permission will now be determined in Q3 with tenders to be issued in Q4. This budget is also allocated to the purchase of S106 properties. As a result of the delays experienced the majority of the budget has been forecasted to spend in the next financial year. New Bid approved at Council on 22 July 2021. To extend the New Build/Acquisitions programme to maximise spend of s106 affordable housing commuted sums. Spend subject to 'self-financing business case'. The forward forecast has yet to be determined as the position of the schemes is yet to be confirmed.	9,371,273		
Community Centre Refurbishment	64,377	64,377	0	0	0	40,000	24,377	-24,377	Work to identify requirements outlined for other community centres under the FRA process is required. Progress on delivery of the programme was paused whilst we addressed other priority works which have been generated as a result of the various service suspensions resulting from Covid-19. We are now currently in the process of agreeing a programme of works to upgrade Fire Safety measures in a number of our community centres, the contract has now been let. Works are anticipated to commence in Q4 with the work completing early in 2022/23, the forecast has been adjusted accordingly with the balance to be carried over into 2022/23.	24,377		

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Empty Homes Programme - Improvements to Property	200,000	600,000	450,000	278,731	-171,269	600,000	0	0	<p>This supports the Empty Homes Programme and is available to purchase Empty properties that will be brought back in to use and let through the HRA and former council properties sold through the Right to Buy. We purchased 7 properties in 2019/2020, the work to improve these properties to a lettable position was delayed due to the pandemic but now works are complete and these are now let. 3 further properties are expected to be purchased in 21/22 (of which 1 has completed in October 2021) which will complete the programme.</p> <p>New Bid was approved at Council on 22 July 2021 for £400k to complete the Empty Homes Programme.</p>	0	0	0
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Energy Efficient Programme	856,084	856,084	642,063	524,381	-117,682	856,084	0	0	<p>The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages.</p> <p>A programme of 315 properties has been identified for boiler and/or system upgrade this financial year. To date, our gas contractor has completed 150 installs on the programme, with a further 32 boilers replaced due to early failure.</p> <p>We continue to monitor material/labour availability and upward financial pressures on the same; although thus far these have not manifest in a request for increased rates.</p> <p>We are also currently developing a small programme of air source heat pump upgrades where the existing solid fuel or electric only systems are beyond economical repair.</p>	510,225	520,430	530,840
Health and Safety Improvement Programme	1,010,552	650,000	487,500	310,178	-177,322	650,000	0	0	<p>The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages.</p> <p>A significant programme of work has been allocated to our major works contractor for completion this year including: 412 properties for survey; 179 bathrooms, 130 kitchens and 548 electrical surveys. Thus far, our contractor is on target to complete these works as programmed.</p> <p>Material availability and cost increases continue to pose a significant risk to delivery of the programme however, and we are currently in discussions with our major works contractor regarding a significant uplift in rates to cover rising prices. We have also recently been notified of an increase to the lead time for each kitchen, taking the period to six weeks; and are seeing increasing issues securing some materials e.g. roof tiles where the increasing energy costs are impacting manufacturers operations.</p> <p>The forecast has been reduced due to the contractor not having the resources to deliver additional works.</p>	915,227	565,770	577,090
Property Refurbishment Programme	5,013,864	5,013,864	3,760,398	2,299,738	-1,460,660	4,713,864	300,000	-300,000	<p>The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages.</p> <p>A significant programme of work has been allocated to our major works contractor for completion this year including: 412 properties for survey; 179 bathrooms, 130 kitchens and 548 electrical surveys. Thus far, our contractor is on target to complete these works as programmed.</p> <p>Material availability and cost increases continue to pose a significant risk to delivery of the programme however, and we are currently in discussions with our major works contractor regarding a significant uplift in rates to cover rising prices. We have also recently been notified of an increase to the lead time for each kitchen, taking the period to six weeks; and are seeing increasing issues securing some materials e.g. roof tiles where the increasing energy costs are impacting manufacturers operations.</p> <p>We are currently finalising tender documentation to issue to market for a major capital voids programme. It is anticipated this programme of works will commence will commence in Q4 2021/22.</p> <p>The forecast has been adjusted to reflect the increased lead in times and material availability as above and is requested to be carried forward into 2022/23, this is somewhat offset by a one-off price increase agreed with the contractor.</p>	3,977,796	3,740,890	3,838,150

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Property Investment Programme	1,381,030	1,381,030	1,035,773	442,698	-593,075	881,030	500,000	-500,000	<p>The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages.</p> <p>A significant programme of work has been allocated to our major works contractor for completion this year including upgrades to carbon monoxide detection in 548 properties. Thus far, our contractor is on target to complete these works as programmed.</p> <p>Material availability and cost increases continue to pose a significant risk to delivery of the programme however, and we are currently in discussions with our major works contractor regarding a significant uplift in rates to cover rising prices. We have also recently been notified of an increase to the lead time for each kitchen, taking the period to six weeks; and are seeing increasing issues securing some materials e.g. roof tiles where the increasing energy costs are impacting manufacturers operations.</p> <p>We have now let the contracts for works to upgrade fire safety measures in a number of our communal areas; which will also incorporate improvements (decoration etc..) to those spaces. We will be looking to commence this work early in Q4.</p> <p>Due to the delays above we request the forecast be adjusted with the balance to be carried forward into 2022/23</p>	927,133	435,680	444,390
	0		0	0	0		0	0				
<b>Total HRA</b>	<b>10,532,725</b>	<b>10,709,288</b>	<b>6,405,734</b>	<b>3,855,726</b>	<b>-2,550,008</b>	<b>7,800,978</b>	<b>2,908,310</b>	<b>-2,908,310</b>		<b>15,991,576</b>	<b>5,262,770</b>	<b>5,390,470</b>
<b>Total Capital Programme</b>	<b>16,693,629</b>	<b>12,429,357</b>	<b>7,600,683</b>	<b>4,365,499</b>	<b>-3,235,184</b>	<b>9,256,983</b>	<b>3,172,374</b>	<b>-3,172,374</b>		<b>18,289,552</b>	<b>6,250,185</b>	<b>5,759,091</b>